

Forest Heath District Council							2015/16 September Budget Monitoring Report
Detail by Head of Service							Appendix B
LT01 HEAD OF RESOURCES & PERFORMANCE							
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Variance to Date %	Y/E Forecast Variance £	Year End Variance Notes
1000	Resources & Performance	181,463	175,236	(6,227)	3.43%	0	
1090	Grants to Organisations	84,000	84,238	238	0.28%	0	
8000	General Fund Adjustments	559,634	464,475	(95,159)	17.00%	0	Difference between budget and NNDR1 is £59,000. This will be funded from BRR Equalisation Reserve. The final variance may change and only the outturn position will be funded from the reserve.
Resources & Performance:		825,097	723,949	(101,148)	12.26%	0	
1001	Internal Audit	41,340	28,798	(12,542)	30.34%	(14,000)	Salary underspend.
Internal Audit:		41,340	28,798	(12,542)	30.34%	(14,000)	
1002	ICT	245,981	248,310	2,329	0.95%	0	
ICT:		245,981	248,310	2,329	0.95%	0	
1010	Anglia Revenues Partnership	374,664	357,550	(17,114)	4.57%	0	Costs associated with all members of the partnership are taken into account at the year end, and recharged in accordance with the agreement. Expected to be on budget at year end.
1012	Council Tax Administration	(119,492)	(120,844)	(1,352)	1.13%	0	
1013	Business Rate Administration	(44,508)	(43,870)	638	1.43%	0	
4090	Housing Benefits	(102,872)	(323,933)	(221,061)	214.89%	0	Timing of payment of benefits against receipt of subsidy grant from Government.
Anglia Revenues Partnership:		107,792	(131,097)	(238,889)	221.62%	0	
1100	Corporate Expenditure	401,254	461,837	60,583	15.10%	61,000	£100k less income expected to be received from Flagship as part of the VAT shelter agreement. £34k in year savings to be identified corporately, predominately from supplies & services and increased income.
1150	Non-Distributed Costs	0	988	988	0.00%	0	
Corporate Expenditure:		401,254	462,825	61,571	15.34%	61,000	
1020	Emergency Planning	19,055	18,341	(714)	3.75%	0	
Emergency Planning:		19,055	18,341	(714)	3.75%	0	
TOTALS: RESOURCES & PERFORMANCE		1,640,519	1,351,126	(289,393)	17.64%	47,000	
LT02 HEAD OF HR & DEMOCRATIC SERVICES							
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Variance to Date %	Y/E Forecast Variance £	Year End Variance Notes
1030	Human Resources & Payroll	84,846	96,916	12,070	14.23%	0	

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	Human Resources:	84,846	96,916	12,070	14.23%	0	
1032	Health & Safety	26,202	26,421	219	0.84%	(5,000)	Over achievement of income against budget
	Health & Safety:	26,202	26,421	219	0.84%	(5,000)	
1031	Central Training Services	22,632	25,836	3,204	14.16%	0	
	Learning & Development:	22,632	25,836	3,204	14.16%	0	
1040	Legal Services	71,484	67,571	(3,913)	5.47%	15,000	Salary overspend.
	Legal Services:	71,484	67,571	(3,913)	5.47%	15,000	
1130	Democratic Services	50,424	46,483	(3,941)	7.82%	0	
1131	Members Allowances & Expenses	102,936	106,033	3,097	3.01%	0	
1132	Mayoralty & Civic Functions	1,500	4,081	2,581	172.07%	0	
	Democratic Services:	154,860	156,597	1,737	1.12%	0	
1041	Electoral Registration	29,940	32,214	2,274	7.60%	0	
1042	Election Expenses	24,952	29,098	4,146	16.62%	0	
	Elections:	54,892	61,312	6,420	11.70%	0	
	TOTALS: HR & DEMOCRATIC SERVICES	414,916	434,653	19,737	4.76%	10,000	
LT03	HEAD OF FAMILIES & COMMUNITIES						
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Variance to Date %	Y/E Forecast Variance £	Year End Variance Notes
1140	Policy	46,034	45,128	(906)	1.97%	0	
	Policy:	46,034	45,128	(906)	1.97%	0	
1141	Communications	38,364	34,046	(4,318)	11.26%	0	
1142	Website and Intranet	15,524	14,062	(1,462)	9.42%	0	
	Communications:	53,888	48,108	(5,780)	10.73%	0	
1050	Customer Services	176,214	170,745	(5,469)	3.10%	(6,000)	Saving on annual computing maintenance costs
3100	Bus Stations	25,540	38,165	12,625	49.43%	12,000	Overspend relates to higher than budgeted business rates
	Customer Services:	201,754	208,910	7,156	3.55%	6,000	
2080	Community Development	91,936	75,163	(16,773)	18.24%	(10,000)	Salary underspend.
2081	Community Chest - Families & Communities	51,789	0	(51,789)	100.00%	0	Commissioning pot applications have just closed and grant payments have not been made. Budget expected to be spent by the end of the year.
2082	Health, Culture & Arts	20,754	9,710	(11,044)	53.21%	0	Expected to be on budget at year end.
2085	Community Centres	3,004	2,900	(104)	3.46%	0	
	Families & Communities:	167,483	87,773	(79,710)	47.59%	(10,000)	
	TOTALS: FAMILIES & COMMUNITIES	469,159	389,919	(79,240)	16.89%	(4,000)	

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LT04 HEAD OF PLANNING & GROWTH							
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Variance to Date %	Y/E Forecast Variance £	Year End Variance Notes
5000	Development Control	(126,365)	(129,154)	(2,789)	2.21%	(65,000)	Higher than anticipated income against budget
Development Control:		-126,365	(129,154)	(2,789)	2.21%	(65,000)	
5005	Planning Policy	223,804	236,161	12,357	5.52%	0	
5006	Local Plan	3,696	10,410	6,714	181.66%	0	
Place Shaping:		227,500	246,571	19,071	8.38%	0	
1060	Land Charges	(36,936)	(37,652)	(716)	1.94%	0	
5010	Building Control	(32,384)	680	33,064	102.10%	56,000	Lower than anticipated income, along with additional costs associated with changes in the staffing structure to support service delivery.
5015	Planning & Regulatory Support	78,324	85,159	6,835	8.73%	10,000	Salary overspend.
Business (BC & Support):		9,004	48,187	39,183	435.17%	66,000	
3090	Prevention of Pollution	18,382	12,795	(5,587)	30.39%	0	
3091	Environmental Management	13,893	10,929	(2,964)	21.33%	0	
3092	Drinking Water Quality	8,130	5,163	(2,967)	36.49%	0	
3093	Climate Change	12,166	13,272	1,106	9.09%	0	
4020	Home Energy Conservation	1,956	1,175	(781)	39.93%	0	
Environment:		54,527	43,334	(11,193)	20.53%	0	
3095	Licensing	(10,110)	(28,238)	(18,128)	179.31%	0	Annual maintenance fee for computer software to be paid in second half of the year.

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3096	Hackney Carriage & Private Hire Licensing	(24,606)	(23,999)	607	2.47%	0	
3097	Food Safety	28,710	21,592	(7,118)	24.79%	0	
3098	Health & Safety at Work Act/Enforcement	27,558	22,354	(5,204)	18.88%	(10,000)	Salary underspend.
Business Reg & Licensing:		21,552	(8,291)	(29,843)	138.47%	(10,000)	
5020	Economic Development & Growth	86,877	110,747	23,870	27.48%	0	Invoices to be raised for contributions by third parties to studies. Will bring back to budget by year end.
5021	Strategic Tourism & Markets	18,138	10,196	(7,942)	43.79%	0	Expected to be on Budget
5024	Vibrant Town Centres	6,630	6,375	(255)	3.85%	0	
Economic Development & Growth:		111,645	127,318	15,673	14.04%	0	
TOTALS: PLANNING & GROWTH		297,863	327,965	30,102	10.11%	(9,000)	
LT05 HEAD OF OPERATIONS							
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Variance to Date %	Y/E Forecast Variance £	Year End Variance Notes
3006	Pool Cars	0	2,536	2,536	0.00%	0	
Fleet Management:		0	2,536	2,536	0.00%	0	
3000	Depots	218,394	208,301	(10,093)	4.62%	0	
3065	Waste & Cleansing Operatives	(79,067)	(48,763)	30,304	38.33%	20,000	Salary overspend.
6020	Markets	27,537	34,614	7,077	25.70%	15,000	Market toll fees expected to be less than budgeted.
Operational:		166,864	194,152	27,288	16.35%	35,000	
3030	Street Cleansing	218,646	212,258	(6,388)	2.92%	0	
3040	Refuse Collection (Black Bin)	176,940	174,939	(2,001)	1.13%	0	
3041	Recycling Collection (Blue Bin)	121,974	93,051	(28,923)	23.71%	0	Current variance relates to timing issue of not having received all Recycling Performance Payment money due from SCC so far this year.
3042	Compostable Collection (Brown Bin)	67,332	112,467	45,135	67.03%	0	Current variance relates to timing issue of not having received all Recycling Performance Payment money due from SCC so far this year.
3043	Bulky, Fridges, Metal & Scrap Collection	18,822	18,361	(461)	2.45%	0	
3044	Clinical & Hazardous Waste Collection	1,980	1,560	(420)	21.21%	0	
3045	Multi-Bank Recycling Sites	(14,624)	(23,603)	(8,979)	61.40%	(15,000)	Additional income from the sale of scrap materials.
3048	Trade Waste	(294,266)	(323,510)	(29,244)	9.94%	(25,000)	Additional trade waste income.
Waste - Business & Commercial		296,804	265,523	(31,281)	10.54%	(40,000)	
1080	Property Services	139,560	133,842	(5,718)	4.10%	0	Shared service recharge slightly out against budget to date.
Property Maintenance:		139,560	133,842	(5,718)	4.10%	0	
6000	Industrial & Business Units	(248,959)	(274,802)	(25,843)	10.38%	(30,000)	Due to lower number of vacant units, expenditure on vacant property business rates is less. Rental income is also predicted to be slightly higher than expected at year end.
6010	Town Centres & Shops	(306,896)	(316,944)	(10,048)	3.27%	0	

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Property Management:		(555,855)	(591,746)	(35,891)	6.46%	(30,000)	
1072	Offices: College Heath Road	(57,651)	(70,832)	(13,181)	22.86%	0	Underspends on utilities which will be paid by the year end.
1073	Offices: Brandon & Newmarket Guineas	5,072	5,034	(38)	0.75%	0	
3020	Public Conveniences	38,772	32,136	(6,636)	17.12%	0	
3025	CCTV	625	1,006	381	60.95%	0	
3026	Green Travel Plan	0	(1,423)	(1,423)	0.00%	0	
3070	District Highways Services	4,656	12,485	7,829	168.15%	0	
3072	Land Drainage & Associated Works	65,150	65,160	10	0.02%	0	
Facilities, CCTV & Highways Services:		56,624	43,566	(13,058)	23.06%	0	
1075	Courier & Postal Service	30,588	28,294	(2,294)	7.50%	0	
1076	Printing & Copying Service	13,194	21,761	8,567	64.93%	0	
Central Services:		43,782	50,055	6,273	14.33%	0	
3110	Off Street Car Parks	(94,996)	(81,642)	13,354	14.06%	0	Change in electricity supplier led to high estimated bills. Refund to be received in second half of year.
Car Parking:		(94,996)	(81,642)	13,354	14.06%	0	
2000	Leisure Services Management & Support	27,198	28,852	1,654	6.08%	0	
2017	Arboriculture (Tree Maintenance Works)	42,216	24,124	(18,092)	42.86%	0	Expected to be on budget. Current underspend relates to delay in tree works payments.
2020	Other Parks and Play Provision	138,244	144,026	5,782	4.18%	0	
2025	Children's Play Areas	21,870	16,233	(5,637)	25.78%	0	
2040	Sports & Leisure Centres	425,741	413,442	(12,299)	2.89%	0	Expected to be on budget at year end.
2083	Leisure & Sports	20,754	9,816	(10,938)	52.70%	0	Expected to be on budget at year end.
Leisure & Cultural - Parks		676,023	636,493	(39,530)	5.85%	0	
2030	Arts, Heritage & Cultural Services	5,292	5,526	234	4.42%	0	
2070	Tourist Information Centres	(1,926)	(4)	1,922	99.79%	0	
2071	Shopmobility	(750)	0	750	100.00%	0	
2095	Palace House and Stables	0	15,962	15,962	0.00%	17,000	One-off payment for business rates, which was not budgeted for. Link to Home of Horseracing Project.
Leisure & Cultural - TIC & Heritage:		2,616	21,484	18,868	721.25%	17,000	
2090	The Pavilion - Lady Wolverton Playingfield	(4,296)	(4,414)	(118)	2.75%	0	
Leisure & Cultural - Public Halls:		(4,296)	(4,414)	(118)	2.75%	0	
2010	Leisure Promotion	16,746	15,323	(1,423)	8.50%	0	
Commercial - Marketing:		16,746	15,323	(1,423)	8.50%	0	
TOTALS: OPERATIONS		743,872	685,172	(58,700)	7.89%	(18,000)	
LT06	HEAD OF HOUSING						
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Variance to Date %	Y/E Forecast Variance £	Year End Variance Notes

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4021	Housing Renewals	35,592	30,781	(4,811)	13.52%	0	
4031	Burial of the Dead	3,311	5,572	2,261	68.29%	0	
4032	Gypsies & Travellers	5,015	5,481	466	9.29%	0	
4033	Other Public Health Services	63,995	69,844	5,849	9.14%	(6,000)	Savings on the Dog Service contract starting in October 2015
Public Health & Housing:		107,913	111,678	3,765	3.49%	(6,000)	
4000	Housing Development & Strategy	29,538	35,937	6,399	21.66%	0	
Housing Development & Strategy:		29,538	35,937	6,399	21.66%	0	
4010	Homelessness	33,324	28,900	(4,424)	13.28%	0	
4011	Housing Advice & Choice Based Lettings	75,092	62,249	(12,843)	17.10%	0	Subscription costs to be paid in the second half of the year.
4015	Non-HRA Housing Properties	5,424	1,965	(3,459)	63.77%	0	
Housing Options:		113,840	93,114	(20,726)	18.21%	0	
4005	Housing Business & Partnerships	42,570	38,637	(3,933)	9.24%	0	
Housing Business & Partnerships:		42,570	38,637	(3,933)	9.24%	0	
TOTALS: HOUSING:		293,861	279,366	(14,495)	4.93%	(6,000)	